# CITY OF CLARKSTON SEASONAL LABOR POSITION DESCRIPTION

TITLE:	SEASONAL LABOR	FLSA STATUS:	Exempt
DEPARTMENT	Parks/Streets/Sanitation	UNION:	N/A

#### **GENERAL PURPOSE:**

Under general supervision performs a variety of routine, skilled and semi-skilled maintenance and manual labor activities related to parks, street maintenance, and/or garbage collection and disposal. Department assignment and work location may vary based on need. Operates a wide variety of equipment associated with those departments.

### **SUPERVISION RECEIVED:**

Works under the direct supervision of the Street Superintendent.

### **SUPERVISION EXERCISED:**

None.

### **ESSENTIAL JOB FUNCTIONS:**

- Performs Park Department duties, including but not limited to:
  - Mowing
  - Trimming
  - Weed control
  - Irrigation installation and maintenance
  - Building maintenance
  - Playground maintenance
  - Restroom and park cleaning
- Assists in the maintenance or roadways, alleys and sidewalks, including but not limited to:
  - Seals and repairs
  - Sweeping and cleaning
  - Patching and filling potholes
  - Maintenance on storm drains
- Assists in the maintenance of parks, streets and sanitation tools and equipment, including but not limited to:
  - o Vehicles
  - o Buildings
  - o Tools
  - Other equipment as necessary
- As necessary, performs Sanitation Department duties of collection and disposal of garbage and yard waste. These duties may include but not be limited to:
  - Lifting and emptying garbage and yard waste containers
  - Cleaning and maintenance of vehicles and equipment
- Operates a variety of equipment, including but not limited to:
  - Pickup
  - Water truck
  - $\circ \quad \text{Other trucks} \quad$
- Uses and maintains a variety of hand and power tools, including but not limited to:

- o Welder
- o Jackhammer
- $\circ \quad \text{Cutting torch} \\$
- o Whacker
- $\circ$  Chainsaw
- o Mower
- Assists in maintenance, preplacement and installation of street and traffic signs.
- Assists in traffic control painting and striping.
- Maintains public right-of-way by cutting brush, trimming trees and storm drains.
- Performs all duties in accordance with appropriate safety and security standards.
- All other duties as assigned.

### **OTHER JOB FUNCTIONS:**

- Responds to public inquiries in a courteous manner.
- Provides information within scope of knowledge or refers to other City staff.

### DESIRED MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

- High school diploma or equivalent.
- One year experience in general labor and working with similar equipment.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of safety practices and procedures applicable to assigned work.
- Knowledge of care, maintenance and safe operation of assigned equipment.
- Skill in operation of listed tools and equipment.
- Ability to perform heavy, manual tasks for extended periods of time, often in adverse weather conditions.
- Ability to work safely.
- Ability to work independently to perform regular assigned duties.
- Ability to communicate effectively.
- Ability to establish and maintain effective working relationships with employees, other departments, and the public.
- Ability to understand and carry out written and verbal instructions.

#### **SPECIAL REQUIREMENTS:**

• Valid state driver's license with a good driving record.

## TOOLS AND EQUIPMENT USED:

- Motorized vehicle
- Various types of heavy equipment: waste truck, pickup truck.
- Miscellaneous hand and power tools, and machines, including, but not limited to: sander, cutting tool, electric saw, drill press, jackhammer, gas tar pot, welder, pressure washer, paint stripping machine, wrenches, rakes, shovels, etc.

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee is frequently required to stand, walk and use hand to finger, and to handle and feel or operate objects, tools or controls. Some duties may require climbing, balancing, stooping, kneeling, crouching or crawling, and talking and listening.

The employee must continuously lift and/or move up to 65 pounds. Employee must frequently climb in and out of trucks or other equipment. Employee is frequently required to hear and speak. Specific vision ability requirements include close vision, distant vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

#### WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is regularly exposed to wet and/or humid conditions and vibrations. The employee is occasionally exposed to fumes or airborne particles and toxic or caustic chemicals.

The noise level in the work environment is often loud.

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The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved By:

Supervisor

Appointing Authority

I understand that this job description is illustrative only and does not contain a complete listing of every incidental duty.

Accepted By:

**Employee Signature** 

Date: